

WALKDEN AND DISTRICT TENNIS LEAGUE

CHILD PROTECTION POLICY AND PROCEDURES

The Role of the League Child Protection Officer

The league Child Protection Officer we be appointed by the League and be responsible for:

1. Child Protection and Welfare within the League.
2. liaising between the League and the clubs on Child Protection issues.
3. supporting Club Child Protection Officers when asked.
4. liaising between the League and other agencies dealing with Child Protection when an incident or suspected incident of abuse has occurred at a League activity.
5. keep a record of Club Child protection Officers and update it annually.
6. maintain a recording system of any reported incidents of abuse and ensure this information is kept confidential and secure.
7. ensure a supply of League child abuse referral forms and League accident forms give a report at the Annual General Meeting.

N.B. If a League Child Protection Officer is involved in or suspected of an incident of child abuse then the League Chairman has to take on the responsibilities of the League Child Protection Officer.

N.B. Questioning victims of abuse should be left to the experts but it may be necessary while listening to a child's complaint to clarify points. This should be done by means of open ended questions recording the exact words as spoken by the child recording facts not opinions. Do not make promises which cannot be kept.