

WALKDEN AND DISTRICT TENNIS LEAGUE

CHILD PROTECTION POLICY AND PROCEDURES

Abuse Incident/ Concern Action Summary Form

This form is to be completed by the League Child Protection Officer to finalise an Incident / Concern

Name of child or young person:- _____ d.o.b. _____

Address _____

_____ Post Code _____

Name of Person with Parental responsibility _____ Tel. No. _____

Was that person informed of the Incident / Concerns ? _____

Details of Incident / Concern _____

Action Taken _____

Date referred to League Child Protection Officer _____

Name of person reporting the incident / concern _____ Club _____

Has this matter been reported to the police ? Yes / No / Not applicable

Has this matter been referred to a Child Protection Agency ? Yes / No / Not applicable

If "No" why not? _____

To which Child Protection Agency is this matter being referred ? _____

Is any further action required by Club or League Child Protection Officers ? _____

Signed _____ League Chairman